

**Agenda for a Regular Meeting of the  
Finance Committee of the Common Council of the City of Hudson**

Monday, May 20, 2019

6:00 p.m.

Council Chambers of City Hall, 505 Third Street

1. Call to Order
2. Discussion and Possible Action on Minutes from May 6, 2019
3. Discussion and Possible Action on Claims from May 20, 2019
4. Discussion and Possible Action on Regular Operators Licenses
5. Discussion and Possible Action on Temporary Operators Licenses
6. Discussion and Possible Action on Authorizing Elliott Architects to proceed with advertising for bids, plans, specifications and preparation of construction bid documents for the Grandview Park Restroom Family
7. Discussion and Possible Action on concessions agreement with Hudson Boosters for concession operations at Grandview Park
8. Discussion and Possible Action on concessions agreement with Hudson Boosters for concession operations at Lakefront Park Beach House
9. Discussion and Possible Action on the purchase of a 2010 Ford F150 in the amount of \$14,623.88, for the Public Works Department
10. Discussion and Possible Action on a wage adjustment for Patrol Officer Robert Moody
11. Discussion and Possible Action on a temporary beer/wine license for the Hudson Booster Days event.
12. Discussion and Possible Action on the amusement device licenses submitted by Scott Furlong of Leisure Entertainment, LLC and Michael Aspergren of Aspen Video and Vending.
13. Discussion and Possible Action on boat launch fees
14. Discussion and Possible Action on entering Closed session pursuant to 19.85(1)(c) considering employment, compensation or performance evaluation data or any public employee over which the governmental body has jurisdiction or exercises responsibility
  - A. Review request for City Clerk salary adjustment**NOTE: Closed Session will be held in Mayor's office**
15. Reconvene in Open Session
16. Items for Future Agendas
17. Adjournment

Rich O'Connor, Mayor

Posted in City Hall lobbies and emailed to Hudson Star 5-17-2019

Some agenda items may be taken up earlier in the meeting, or in a different order than listed. Upon reasonable notice, an interpreter or other auxiliary aids will be provided at the meeting to accommodate the needs of the public. Please contact the City Clerk at 715-386-4765, ext. 140.

Notice is hereby given that a majority of the Common Council of the City of Hudson, Wisconsin, may be present at the foregoing meeting. This may constitute a meeting of the Common Council pursuant to *State ex. Rel. Badke v. Greendale Village Board*, 174 Wis.2d 553, 494 N.W.2d 408 (1993), although the Council will not take any formal action at this meeting.

FINANCE COMMITTEE MEETING OF THE COMMON COUNCIL  
CITY OF HUDSON, WISCONSIN  
Monday, May 6, 2019

UNAPPROVED

Meeting called to order by Council President Joyce Hall at 6:45 pm.

PRESENT: Alderpersons Bill Alms, Joyce Hall, and Randy Morrisette II.

ABSENT: Mayor Rich O'Connor

OTHERS PRESENT: Alison Egger, Cathy Munkittrick, Devin Willi, Jim Webber, Tiffany Weiss, Mike Mroz, Jennifer Rogers, Geoff Willems, Scott St. Martin, Josh Olson, Paul Deziel, Sarah Atkins Hoggatt and others.

MINUTES: MOTION by Alms, second by Morrisette, to approve the minutes of the April 22, 2019, Finance Committee meeting, with one correction. Ayes (3). MOTION CARRIED.

CLAIMS: MOTION by Morrisette, second by Alms, to recommend the payment of the following claims:

**COUNCIL CLAIMS – May 6, 2019**

<b>Fund</b>		<b>A/P Amounts</b>	<b>P/R Amounts</b>	<b>Totals</b>
100	General	431,614.56	129,235.94	560,850.50
235	Room Tax & Comm Subs	74,359.32	0.00	74,359.32
620	Parking	1,065.92	447.44	488.79
630	Ambulance	3,749.16	20,520.52	24,269.68
640	Storm Sewer	1,862.05	1,262.67	3,124.72
	<b>Totals</b>	<b>\$512,651.01</b>	<b>\$151,466.57</b>	<b>\$664,117.58</b>

Ayes (3). MOTION CARRIED.

OPERATOR'S LICENSES: MOTION by Alms, second by Morrisette, to recommend approval the issuance of nine Regular Operator Licenses for the period of May 7, 2019 to June 30, 2020 to: Casey VanDusartz, Adrian Herbst, Megan Riley, Gabrielle Rossini, and Christopher Wilson, contingent on payment of any outstanding debt owed to the City and successful completion of the background check. Ayes (3). MOTION CARRIED.

2019 STREET MAINTENANCE PROJECT BID AWARD MOTION by Morrisette, second by Alms, to recommend approval of the bid of \$103,780.00 from Asphalt Surface Technologies for the 2019 Street Maintenance Project. Ayes (3). MOTION CARRIED.

2019 SIDEWALK AND PEDESTRIAN CURB RAMP ASSESSMENT: MOTION by Alms, second by Morrisette, to recommend approval of the quote of \$29,510.00, from SEH for the 2019 Sidewalk and Pedestrian Ramp Assessment, including signal crossings. Ayes (3). MOTION CARRIED.

FINANCE COMMITTEE MEETING OF THE COMMON COUNCIL  
CITY OF HUDSON, WISCONSIN  
Monday, May 6, 2019

AMUSEMENT DEVICE APPLICATION: MOTION by Alms, second by Morrisette, to recommend approval of the amusement device application submitted by Matthew Holowicki of Namco, Inc. Ayes (3). MOTION CARRIED.

CHANGE IN LICENSED PREMISES: MOTION by Morrisette, second by Alms, to recommend approval of the request from Cellars Wine and Spirits to amend its premises description to Suites 101, 102 and 104 at 131 Carmichael Road. Ayes (3). MOTION CARRIED.

FUTURE AGENDA ITEMS: Morrisette requested that engineering costs be added to a future agenda for discussion.

ADJOURNMENT: MOTION by Morrisette, second by Alms, to adjourn at 6:55 p.m. Ayes (3). MOTION CARRIED.

Devin Willi  
City Administrator

COUNCIL CLAIMS - May 20, 2019

<b>Fund</b>		<b>A/P Amounts</b>	<b>P/R Amounts</b>	<b>Totals</b>
100	General	156,533.17	108,368.62	264,901.79
415	Tid 1-5	1,500.00		1,500.00
416	Tid 1-6	11,189.78		11,189.78
451	2017 & 2018 Cap Projects	164,526.59		164,526.59
452	2019 & 2020 Cap Projects	14,792.84		14,792.84
620	Parking	22,381.50	474.46	22,855.96
630	Ambulance	9,229.81	19,831.03	29,060.84
640	Storm Sewer	3,974.27	3,042.10	7,016.37
	<b>Totals</b>	<b>\$ 384,127.96</b>	<b>\$ 131,716.21</b>	<b>\$ 515,844.17</b>



SUBMITTED TO: Finance/Common Council

DATE: May 20, 2019

SUBMITTED BY: Karen Duchow, Deputy Clerk

REGARDING: Application(s) for Operator's Licenses

---

**ISSUE:**

Applications for Operator's Licenses are on file at the City Clerk's office and are available for inspection upon request. If approved by Council, the licenses will be issued contingent upon successful completion of a background check and payment of any outstanding debt owed to the City.

**STAFF RECOMMENDATION:**

Approve the issuance of 3 Regular Operator Licenses for the period of May 21, 2019 to June 30, 2021 to:

Ashley Burt

Leah Ross

Corinne Songas



SUBMITTED TO: Finance/Common Council

DATE: May 20, 2019

SUBMITTED BY: Karen Duchow, Deputy Clerk

REGARDING: Application(s) for Temporary  
Operators

---

**ISSUE:**

Applications for Temporary Operator's Licenses are on file at the City Clerk's office and are available for inspection upon request. If approved by Council, the licenses will be issued contingent upon successful completion of a background check and payment of any outstanding debt owed to the City.

**STAFF RECOMMENDATION:**

Approve the issuance of 1 Temporary Operators License for John Herink for the Hudson Booster Days Event which runs from July 4, 2019 through July 7, 2019.



Michael Mroz  
Public Works & Parks Director  
505 Third Street  
Hudson, Wisconsin 54016  
mmroz@ci.hudson.wi.us  
ph: 715-716-5746  
www.ci.hudson.wi.us

**TO:** Common Council

**FROM:** Michael Mroz; Parks & Public Works Director

**DATE:** May 8, 2019

**SUBJECT:** Approve the plans and specifications for the Grandview Park Restroom facility and authorize Elliot Architect to proceed with the advertisement for bids for construction

---

**BACKGROUND:**

Several meetings were held with Elliot Architects and city staff to review the proposed plans for the restroom facility at Grandview Park.

At the May 7, 2019 Park Board meeting the Board reviewed the design submitted by Elliot Architects and recommended proceeding with the plans for the facility.

The building will include a small pavilion that will hold 4 tables picnic tables, a serving counter with electrical outlets, a water station, and both men and women restrooms. The design includes a storage area that can be retrofitted to accommodate a future warming house for the proposed skating rink at the site.

**FUNDING SOURCE:** The pavilion will be funded through the Park Dedication funds. Total budget \$250,000.

**RECOMMENDED ACTION:**

MOTION by Deziel, second by Kennedy to approve the plans and specifications for the Grandview Park restroom facility and to recommend Elliot Architects to proceed with the advertisement for bids for the construction of the facility.  
MOTION CARRIED.



# GRANDVIEW PARK PAVILION

NEW CONSTRUCTION



## DESIGN TEAM

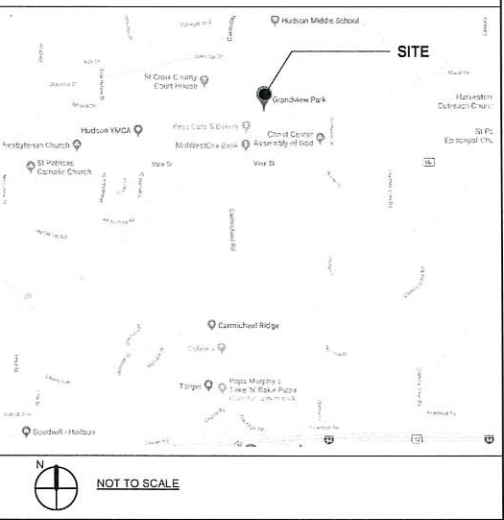
**OWNER:**  
CITY OF HUDSON, WI  
PARK BOARD  
MIKE MROZ  
505 3RD STREET  
HUDSON, WI 54016  
715-386-4765

**ARCHITECT:**  
ELLIOT ARCHITECTS, LLC.  
BRIAN HINZ, PARTNER  
76 COULEE RD.  
HUDSON, WI 54016  
715-386-8303

## SHEET INDEX

#	SHEET NAME
T1	TITLE SHEET
A1	FLOOR/ SITE PLANS
A2	ELEVATIONS

## LOCATION MAP



elliott architects  
86 coulee road, suite 200  
HUDSON, WI 54016  
715.386.8303  
Design[ed] to be more.

PRELIMINARY NOT FOR  
CONSTRUCTION

PROJECT NO. 19-018

GRANDVIEW PARK  
PAVILION

908 CARMICHAEL RD.  
HUDSON, WI 54016

CITY  
SUBMITTAL

RELEASE	DATE
CITY SUBMITTAL	2019-04-26

TITLE SHEET

T1





elliott architects  
66 coulee road, suite 200  
hudson, wi 54016  
715.386.8303  
Design[ed] to be more.

PRELIMINARY NOT FOR  
CONSTRUCTION

PROJECT NO. 18-016

GRANDVIEW PARK  
PAVILION

908 CARMICHAEL RD.  
HUDSON, WI 54016

CITY  
SUBMITTAL

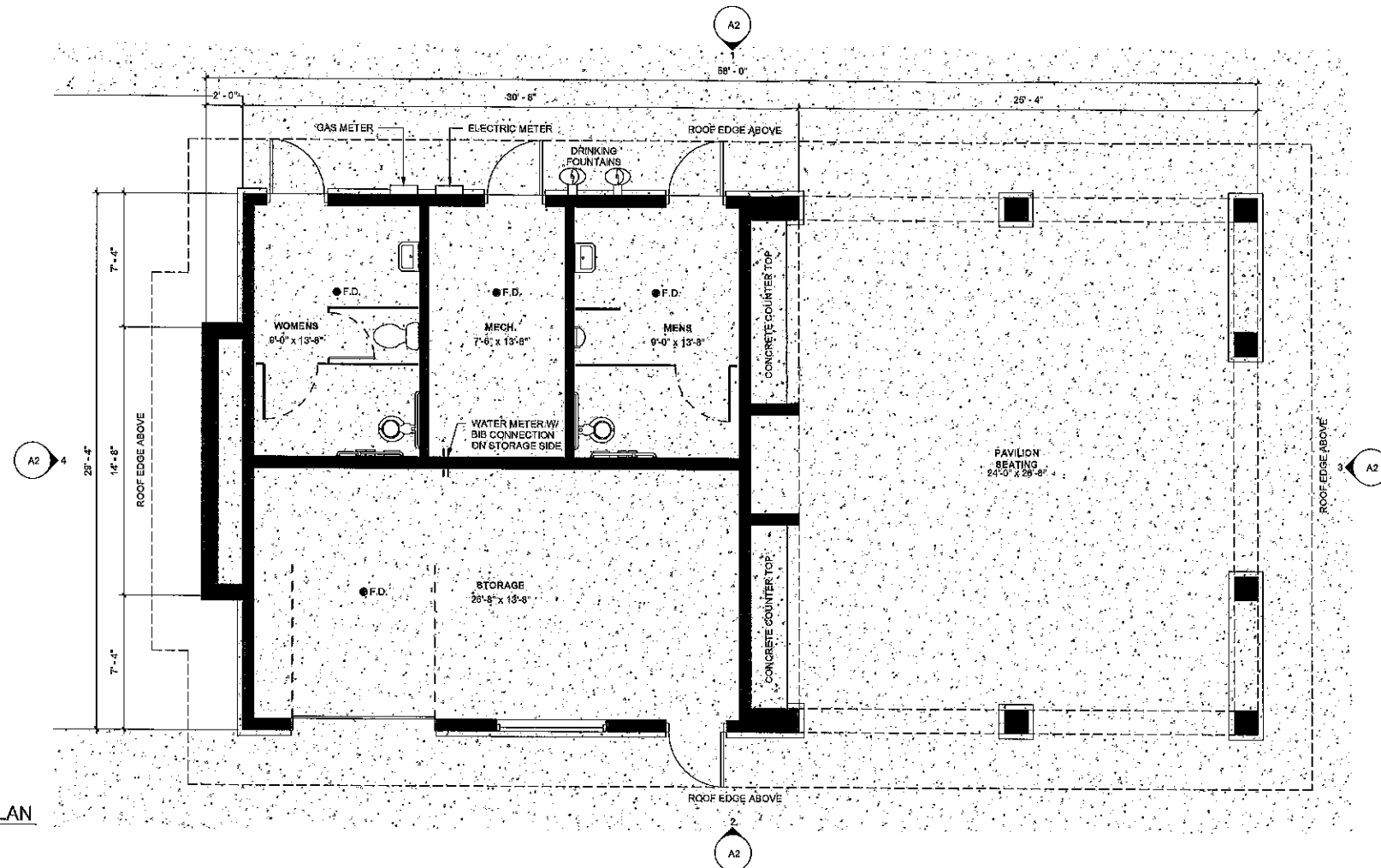
RELEASE DATE  
CITY SUBMITTAL 2019-04-26

FLOOR/ SITE  
PLANS

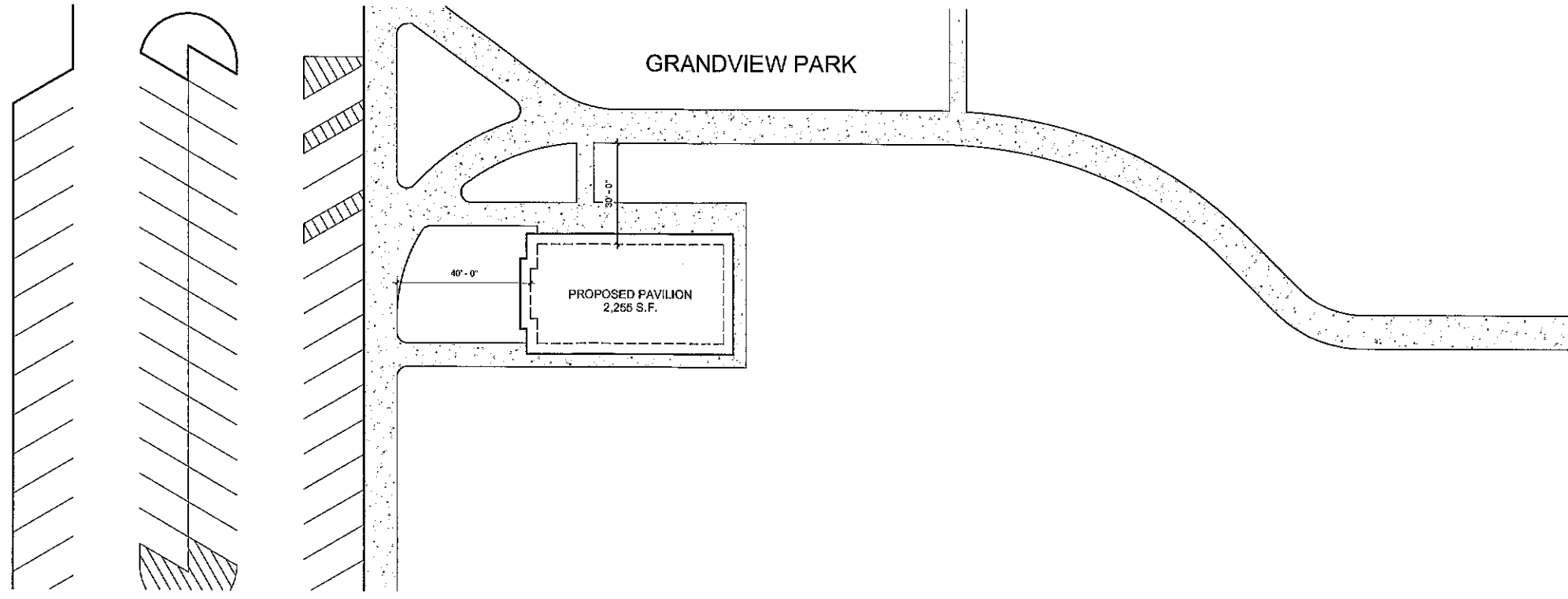
A1

© 2019 Copyright E&A Architects, LLC. All rights reserved.

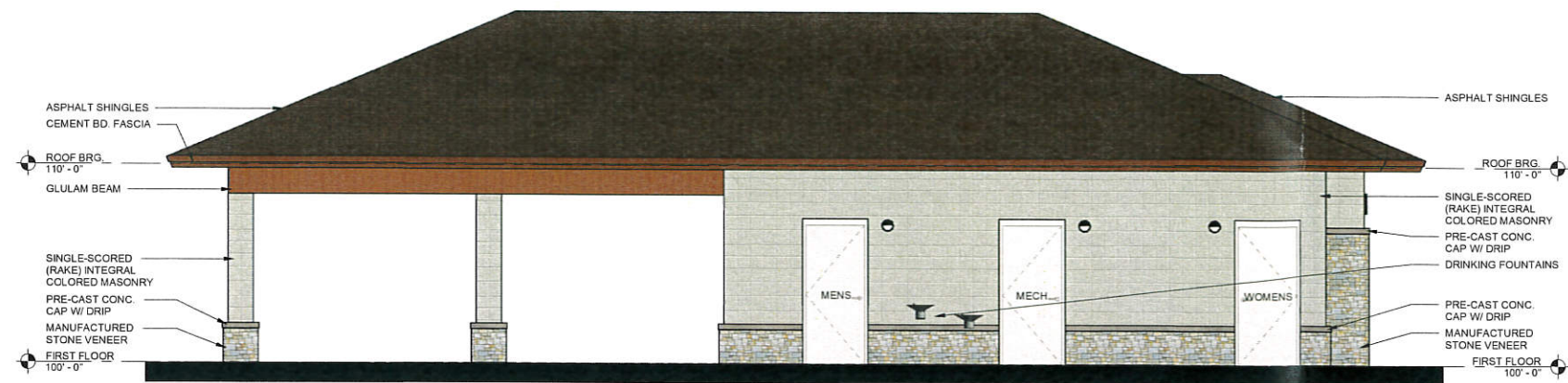
1 FLOOR PLAN  
1/4" = 1'-0"



2 SITE PLAN  
1" = 20'-0"



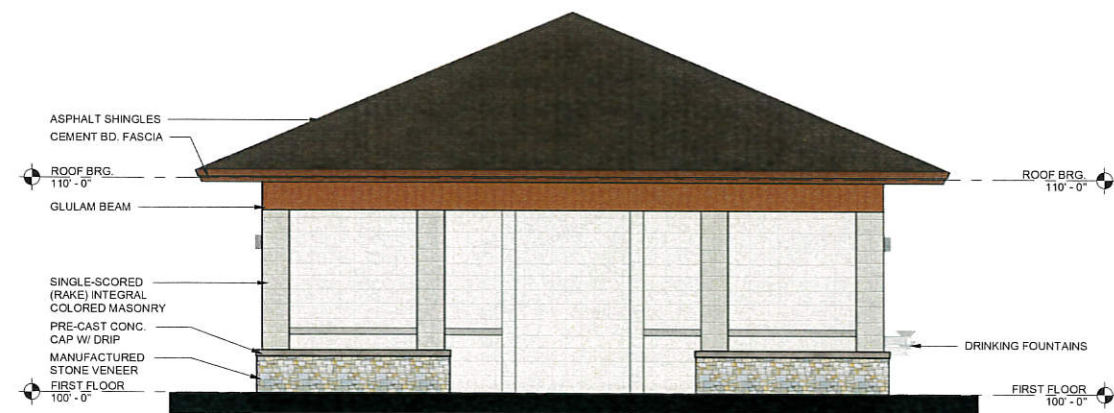
NOTE:  
MATERIAL FINISHES AND COLORS ARE SHOWN  
FOR REFERENCE ONLY.



1 NORTH ELEVATION  
1/4" = 1'-0"



2 SOUTH ELEVATION  
1/4" = 1'-0"



3 EAST ELEVATION  
1/4" = 1'-0"



4 WEST ELEVATION  
1/4" = 1'-0"



elliott architects  
86 coulee road, suite 200  
HUDSON, WI 54016  
715.386.8303  
Design[ed] to be more.

PRELIMINARY NOT FOR  
CONSTRUCTION

PROJECT NO. 19-018

GRANDVIEW PARK  
PAVILION

908 CARMICHAEL RD.  
HUDSON, WI 54016

CITY  
SUBMITTAL

RELEASE	DATE
CITY SUBMITTAL	2019-04-26

ELEVATIONS

A2



Michael Mroz  
Public Works & Parks Director  
505 Third Street  
Hudson, Wisconsin 54016  
mmroz@ci.hudson.wi.us  
ph: 715-716-5746  
www.ci.hudson.wi.us

**TO:** Common Council

**FROM:** Michael Mroz; Parks & Public Works Director

**DATE:** May 8, 2019

**SUBJECT:** Approve the concessions agreement with the Hudson Boosters for the operation of concessions at Grandview Park

---

**BACKGROUND:**

Tim Heckman, Hudson Boosters, was present at the Park Board meeting held on May 7, 2019 to request permission to operate concessions at Grandview Park for 2019. Attached is the Agreement for use of the concessions.

- The Agreement states the Concessionaire will pay to the City 6% of all gross revenues of all sales on a monthly basis. NOTE: The collection of concessions will be placed in a non-lapsing account designated for Grandview Park maintenance and improvements.

**FUNDING SOURCE:** N/A

**RECOMMENDED ACTION:** MOTION by Brokaw, second by Deziel to recommend approval of the Concessions Agreement with the Hudson Boosters for the operation of the concessions at Grandview Park. MOTION CARRIED.



## 2019 GRANDVIEW PARK CONCESSION AGREEMENT

**This Concession Agreement** entered into this \_\_\_\_ day of \_\_\_\_\_, between the City of Hudson with its offices at 505 Third Street, Hudson, Wisconsin 54016, herein designated "**CITY**," and Hudson Boosters Inc. a non-profit corporation, hereinafter designated "**CONCESSIONAIRE**." For and in consideration of the mutual covenants and conditions hereafter set forth, the City does hereby grant unto the Concessionaire the right and privilege to operate the concession stand building in Grandview Park for the 2019 concession year, upon the terms, conditions and covenants herein contained.

**1. DESCRIPTION OF PREMISES.** For purposes of this concession agreement, the concession stand to be occupied by the Concessionaire located at 1100 Carmichael Road, Hudson Wisconsin, and used for the purposes as provided for in this agreement is set forth on the building drawing attached hereto and incorporated herein by reference as Exhibit "A".

**2. TERM.** The term of this agreement shall be for the period commencing May 1, 2019 to October 31, 2019. In the event that the Concessionaire desires to extend this agreement for an additional term, the Concessionaire shall request such an extension on or before April 1, 2019. Thereafter, the parties shall negotiate the terms of any renewal agreement. The City may, but is not obligated to, grant an extension or renewal of this agreement. The Concessionaire shall not be delinquent in payment of any debt owed to the city, including personal property taxes or any other debt to the City. Any such delinquency shall be a breach of this agreement.

**3. HOURS OF OPERATION.** The concession stand may be open only during any scheduled games or tournaments at Grandview Park.

**4. PAYMENT.** For and in consideration of the privileges granted herein, the Concessionaire shall pay to the City 6 % of the gross revenues of all sales. The Concessionaire shall provide to the City a monthly financial sales report and payment within five (5) days after the end of the months of, June, July, August, September and October. Failure to provide monthly sales reports shall be considered a breach of the agreement and subject to termination as outlined in paragraph 26 of this agreement. A final payment and report shall be due on November 15, 2019. Payments under this paragraph shall be in addition to the user fees paid to the City by the Hudson Boosters for use of the Grandview Park facility. The City shall bill the Hudson Boosters separately for the user fees and any other services.

The City's share of concession revenues received under this section shall be placed in a non-lapsing account designated for Grandview Park maintenance and improvements.

**5. SECURITY DEPOSIT.** Prior to commencement of any sales, the Concessionaire shall deposit with the City the sum of \$250.00, to be held as a security deposit. The

Concessionaire shall be returned the security deposit providing there are no other charges due and owing from the Concessionaire to the City.

**6. INDEMNIFICATION.** The Concessionaire agree to indemnify and save harmless the City against any cause of action, claim, damage, costs or expense, including reasonable attorney fees, arising out of its management and operation of the concession stand or from any breach or default by the Concessionaire in the performance of this agreement or from any other negligence of the Concessionaire in its operation of the premises.

**7. INSURANCE.** The Concessionaire agrees that it will place and keep in effect during the terms of this agreement a comprehensive general liability policy covering the premises and providing insurance coverage with minimum limits of liability for bodily injury to one person in the amount of \$500,000.00 and bodily injury to any group of persons as a result of one accident in the amount of \$1,000,000.00. The Concessionaire agrees that the City shall be named as an additional insured on a primary and non-contributory basis and without cost or expense to the City. Concessionaire agrees that it will place and keep in effect during the term hereof a liability policy providing insurance coverage for damage to property in the amount of \$100,000.00.

All insurance requirements set forth in the preceding paragraph shall be placed with responsible insurance companies approved by the City, which approval shall not be unreasonably withheld, and authorized to do business in the State of Wisconsin and shall be in a form approved by the City. All such policies or certificates of insurance and related endorsements evidencing such coverage shall be deposited with the City and maintained during the term of this lease. Said insurance shall not be subject to cancellation except for thirty (30) days prior written notice to the City. ***The concession stand may not operate until city has been provided with certificate of insurance and related endorsements.***

**8. UTILITIES.** The City shall provide and pay for all electrical, water and sanitary sewer charges and expenses for the building.

**9. NO PARTNERSHIP.** Any intention to create a joint venture, partnership or agency relationship between the City and Concessionaire is hereby expressly disclaimed.

**10. INDEPENDENT CONTRACTOR.** The status of the Concessionaires is that of independent contractors. The Concessionaires further agree that Concessionaires shall not:

- A. Create any lien or security interest on any property owned by the City.
- B. Make any agreement or bill any work, product or services to the City.



C. Represent Concessionaire as a representative, agent or employee of the City.

**11. WORKER COMPENSATION INSURANCE.** If required by Wisconsin law, the Concessionaire shall provide Worker Compensation insurance for its employees or members exercising employee functions under the terms of this agreement and if wages are provided such individuals. Concessionaire shall comply with all federal and state rules regarding social security and withholding of income taxes.

**12. NONDISCRIMINATION.** The Concessionaire agree not to discriminate against any employee, applicant for employment, or patron because of age, race, religion, color, handicap, sex, physical condition, developmental disability, sexual orientation or national origin.

**13. PERSONAL PROPERTY.** The Concessionaire shall furnish all personal property necessary for the operation of the concession-stand. The Concessionaire may remove this property at any time during the lease, and upon termination of the lease within a reasonable time as required by the City. The Concessionaire shall not at any time remove any fixture or property of the City. Any personal property or other fixture installed by the Concessionaire on the premises which the City determines cannot be removed without damage to the premises shall not be removed and shall become the property of the City at no cost to the City. The Concessionaire shall notify the City ten (10) days prior to any such planned removal. All sink, window fixtures, receptacles, lights or other attached fixtures installed by the City shall remain on the premises.

**14. CLEANING AND MAINTENANCE.** The Concessionaire shall be responsible for the cleaning of the concession stand building including the concession area and storage area. The following items would be included in this section:

- A. The concession area shall be cleaned and sanitized by the Concessionaire when sales have stopped and prior to leaving for the day such that they are cleaned and sanitized for the next day's usage. Tasks included in this item, but not limited to, cleaning and rinsing of floors, sanitizing of counters, and floor sweeping.
- B. The building interior and immediate area around the concession building shall be kept free of refuse and litter by the Concessionaire. This includes refuse and litter in dugout or player areas. Concessionaire will also be responsible for emptying trash receptacles in this area each day after activity is complete and placing bags in dumpsters within park boundaries. All refuse will be bagged. City will provide refuse receptacles and recycling receptacles. In the event refuse and litter is not picked up, trash receptacles not emptied, and/or recycling receptacles not emptied, and/or not transported to the parks dumpsters the Concessionaire shall be billed for the cleanup work at the

City's of Hudson's annual service charge rates. Payment for cleanup work shall be paid within 14 days of billing. Failure to pay such billings will constitute a breach of the agreement and remedies will be sought as outlined in paragraph 26.

C. The City shall supply the following items and services for maintenance of the concession stand and building restrooms:

1. Hand soap dispensers, soap, towels, toilet paper, urinal blocks and all other restroom facility supplies
2. Light bulbs for building/restroom lights
3. Mop, pail, bucket for floor cleaning

D. At the end of Concessionaire's activity each day, the Concessionaire shall be responsible for locking and securing the park building. The rest rooms shall be opened daily by City staff for daily park activities.

**15. SIGNAGE AND ADVERTISING.** The erection of signs and advertising or display material will be prohibited on the building exterior or park grounds unless approved by the City. All signs, advertising, and display materials shall be restricted to the interior of the concession stand.

**16. ALTERATIONS.** The Concessionaire shall not make any alterations, improvements, additions or changes to the premises without the express written consent of the City. Repairs to City owned items in the concession stand area shall be done by the City within a reasonable period of time.

**17. GRANDVIEW PARK COMPLEX.** The development, management, and administration of Grandview Park shall remain exclusively under the jurisdiction of the City, and the Concessionaire shall manage only the premises designated for the concession stand, and operation of league play and tournaments occurring at Grandview Park.

**18. RIGHT OF ENTRY.** The City shall have the right to enter the premises at any reasonable time, upon reasonable notice, and for the purpose of inspection or making repairs or improvements, which the City deems necessary.

In the event of emergency, the City may order the closing of the concession stand on a temporary basis.

**19. USE BY OTHERS.** The City retains the right to allow other tournaments by other than the Hudson Boosters if the facility is available. The Concessionaire shall cooperate with the City on the operation of the concession stand and building for these events.

**20. DESTRUCTION OF PREMISES.** In the event that Grandview Park, or a part thereof, is damaged or destroyed by fire, wind, flood, or other unavoidable casualty so as to render it wholly unfit for operation, this agreement shall terminate; and the City shall refund any prepaid fees paid hereunder. The City shall not have any obligation to replace, restore, rebuild, or substantially repair the damaged premises.

**21. NO WASTE OR NUISANCE.** The Concessionaire shall not cause or allow any waste or nuisance upon the premises. No refuse shall be left in the building overnight. The Concessionaire shall not permit any disorderly conduct or behavior in the immediate area of the concession stand or playing fields. Any radio, stereo, or public address system played in the concession stand or playing field area shall be at a reasonable level of volume. The City may order the use of any of these devices to be discontinued if it creates a nuisance for the surrounding area.

The Concessionaire shall maintain all properties that are subject to this agreement in their present condition; ordinary wear and tear excepted, and shall maintain high standards of cleanliness and sanitation. Garbage must be placed in specific receptacles and shall not be allowed to collect in the facility.

The City and Concessionaire encourage recycling of refuse materials. All recyclable materials generated by concession stand operations shall be properly sorted and deposited in the recycling dumpster which shall be located on park grounds. Park visitors and users will be encouraged to recycle through signage and placement of labeled refuse containers for recyclable materials. The Concessionaire has first right to recyclable materials provided they are removed from park premises on a daily basis. The City will furnish a minimum of two (2) containers for aluminum cans at the concession stand.

**22. FIRE EXTINGUISHER.** The City shall provide one (1) fire extinguisher for the premises, which will be located in the concession area. The extinguisher will remain the property of the City, and all service work and refilling of the extinguisher shall be done by the City, unless the extinguisher is used in an improper manner by the Concessionaire or person involved in Hudson Boosters activities.

**23. CONCESSION SALES.**

A. The following items MAY NOT be sold by the Concessionaire:

1. Any type of fireworks
  2. Any other item dangerous, offensive, or inappropriate to a proper and safe park environment
  3. Any food items which require the use and installation of an overhead exhaust fan system
- B. All other food and concession items shall be allowed.
- C. A list of items and purchase prices shall be submitted to the City Parks Department for approval before the start of operation. Prices shall be similar to those charged at other retail establishments in the area.

**24. PLAYING FIELD AND PARK MAINTENANCE RESPONSIBILITIES:**

- A. The City shall:
1. Cut the grass, provide weed control and trimming.
  2. Fertilize the outfields at a minimum of two (2) times per year and roll them one (1) time.
  3. Water the grass when necessary.
  4. Provide and apply infield dirt when necessary.
- B. The Concessionaires shall:
1. Remove refuse from dugouts (player areas) and infields after Concessionaires activity.

It is the intention of the Concessionaire and Hudson Parks Department that a cooperative attitude exist between the parties with the common goal of providing an aesthetic and well maintained facility.

**25. SIGNAGE.** All regulatory signage will be provided and placed by the City. Banners and other signs announcing tournament registration and information must be in compliance with the City Sign Ordinance shall be allowed on the property.

**26. REMEDIES OF CITY.** In the event during the term of this agreement:

- A. The Concessionaire has failed to pay a fee installment, with such breach having continued after five (5) day written notice, or,
- B. Concessionaire has failed to comply with any other provision of this agreement and shall not have cured such failure within five (5) days after City, by written notice, has informed Concessionaires of such non-compliance; or,
- C. Concessionaire ceases to conduct its normal business operations in the concession area or has vacated or abandoned the premises; or,
- D. Concessionaire does or permits to be done anything which creates a lien upon the premises of the City.
- E. Violates any provision of the Hudson Municipal Code or Chapter 125 of Wisconsin Statutes.
- F. Fails to provide monthly sales reports, as outlined in paragraph 4, shall be considered a breach, with the agreement being subject to cancellation.

The City, upon five (5) days written notice to Concessionaire, may elect to cancel and terminate this agreement. The Concessionaire shall forfeit Concessionaires' security deposit and performance bond and the City may re-enter into possession and may operate the concession stand itself or enter a new agreement with another party for the remainder of the term.

No right or remedy herein conferred upon or reserved to the City is intended to be exclusive of any other right or remedy given herein or now or hereafter existing at law or in equity or by statute.

**27. PARK BOARD.** The Concessionaire shall meet with the Park Board to discuss the concession stand operation and this agreement on an annual basis.

**28. SURRENDER.** Within one (1) week of the end of operations herein defined, the Concessionaire shall peaceably surrender the premises and shall remove all of Concessionaire's property; and the City shall conduct a final inspection and shall provide Concessionaire with a written report for any deductions from the security deposit and performance bond, and the balance thereof shall be returned to the Concessionaire with such written report.

**29. AMENDMENTS.** Any amendment to this agreement shall be in writing and shall be signed by both parties.



**IN WITNESS THEREOF**, the said parties have executed this agreement this  
\_\_ day of \_\_\_\_, 2019.

**CITY OF HUDSON**

**CONCESSIONAIRE/REPRESENTATIVE  
Hudson Boosters**

\_\_\_\_\_  
Richard O'Connor, Mayor

\_\_\_\_\_  
Name- Contact Person

\_\_\_\_\_  
Devin Willi, City Administrator

Signatures authenticated this \_\_\_\_ day of \_\_\_\_, 2019

**CONCESSIONAIRE/REPRESENTATIVE – CONTACT INFORMATION**

\_\_\_\_\_  
1. CONTACT PERSON NAME/PHONE

\_\_\_\_\_  
2. CONTACT PERSON NAME/PHONE



Michael Mroz  
Public Works & Parks Director  
505 Third Street  
Hudson, Wisconsin 54016  
mmroz@ci.hudson.wi.us  
ph: 715-716-5746  
www.ci.hudson.wi.us

**TO:** Common Council

**FROM:** Michael Mroz; Parks & Public Works Director

**DATE:** May 8, 2019

**SUBJECT:** Approve the concessions agreement with St Croix Valley Popcorn for the operation of concessions at Lakefront Park Beach House

---

**BACKGROUND:**

The Park Board reviewed the proposal submitted by St Croix Valley Popcorn for the operation of concessions at Lakefront Park.

Clay Duncan, St Croix Valley Popcorn, attended the Park Board meeting on May 7, 2019 to discuss the operations and agreed to the terms in the lease agreement (attached).

**FUNDING SOURCE:** The concessionaire is responsible for all operations. A monthly rate of \$50.00 will be collected per the lease agreement.

**STAFF RECOMMENDATION:** MOTION by Deziel, second by Brokaw to recommend approval of the Concessions Agreement with St Croix Valley Popcorn for the 2019 season. Noted the hours of operations will be MOTION CARRIED.



## St. Croix Valley Popcorn, LLC

726 E Hwy 12 Unit 104

Hudson, WI 54016

Phone: 612-669-0704

Email: [service@scvalleypopcorn.com](mailto:service@scvalleypopcorn.com)

Web: [www.scvalleypopcorn.com](http://www.scvalleypopcorn.com)

To Whom it May Concern:

This is my proposal for leasing space for concessions at Lakefront Park Bath House.

My company was established in 2007, we have been operating a whole/retail popcorn supply operations since that time. We are profitable and carry applicable business insurance, sale permits, and food licenses.

My proposal is to make and sell various popcorn products. We own all equipment necessary to produce high quality delicious varieties of popcorn. Because we are an established business in this field we have an established supply chain to provide the product needed.

In our inventory we possess equipment to establish this operation. There will be a Popper, size to be determined, Warmers to hold the popcorn. Caramelizers and Tumblers to coat and prepare the corn. Popcorn flavors will be limited to Butter, White, Cheese and Caramel. In addition we will need coolers for a simple variety of beverages.

We will keep this operation lean with a simple menu, popcorn and drinks.

St Croix Valley Popcorn is owned by Clayton and Julie Duncan, Hudson residents at 525 Locust St. The business address is 726 Hwy 12 E, Hudson WI 54016.

The operation will be run under the St. Croix Valley Popcorn LLC umbrella.

Thank-you for considering my proposal.

Yours Truly,

A handwritten signature in blue ink, appearing to read "Clayton", with a long horizontal flourish extending to the right.

Clay Duncan

St. Croix Valley Popcorn, LLC

612-669-0704

Visit us on the Internet: [www.scvalleypopcorn.com](http://www.scvalleypopcorn.com)

## **2019 LAKEFRONT PARK BATH HOUSE CONCESSION AND CENTRAL STORAGE AREA LEASE**

This agreement is made between the City of Hudson,(LESSOR) and (Name of Lessee). (LESSEE).

The City hereby agrees to lease to(Address of Lessee)", Lessee the following described real estate:

### **Hudson Lakefront Park Bath House Concession and Central Storage Area (hereinafter leased premises or premises)**

#### **1. TERM, RENTAL, AND DEPOSIT**

**A. TERM:** This lease shall be for a term of approximately six months for the year 2019 commencing on or before May 25, 2019 and ending no later than October 1, 2019, depending upon weather and availability. The start date is negotiable dependent on utility availability. If the LESSEE has not breached the lease, the LESSEE shall have the first opportunity to negotiate with the LESSOR for continued lease of the concession for the year(s) following 2019. All terms of the lease shall be subject to renegotiation. If the LESSEE has breached the lease or the LESSOR AND LESSEE cannot agree on Lease terms on or before December 31, the LESSOR may negotiate with other parties for lease of the concession stand for the year(s) following 2019. The LESSEE shall not be delinquent in payment of any debt owed to the city, including personal property taxes or any other debt to the city. Any such delinquency shall be a breach of this lease agreement.

**B. RENTAL:** The monthly rental fee for the concession building and storage area shall be in the amount of \$50.00 (fifty dollars) for rent per month. All payments shall be made payable to the City of Hudson and delivered to the Hudson City Hall, 505 Third Street, Hudson, WI 54016. Failure to pay the rental fee on or before the due date listed in this section shall subject the LESSEE to a \$100.00 (one-hundred dollars) per month penalty on the unpaid fee due. LESSEE is also responsible for payment of the electric bills at the end of the season. A refundable deposit of \$500.00 shall be paid to the LESSOR before the start of operation and shall be refunded within 30 days after the last day of operation. Deductions from this deposit are to be used only to pay any costs to repair damage done by the LESSEE and for any cleaning that may need to be done and unpaid electric bills.

#### **2. PURPOSE**

The purpose of this lease is to allow the LESSEE to use said premises for the operation of a concession stand to provide food and non-alcoholic beverages to the public patronizing

the park. Attached hereto and incorporated herein by reference as Exhibit A is a listing of the type of food and beverage the LESSEE will offer.

The concession stand operating hours shall be from 6:00 a.m. to no later than 10 p.m. seven days per week Beginning May 1 (or a negotiable date) weekend through October 1 weather permitting. After that, hours of operation are at the LESSEE'S option. The start and end date of the lease are based on weather and availability contingencies.

This Agreement also grants to the LESSEE the exclusive right to operate a food cart in Lake Front Park including on the Dike Road. The LESSEE is responsible for making sure that the cart meets all applicable state and local laws, ordinances, and regulations.

LESSEE understands that the Hudson Booster Club is entitled to operate the concession stand during Booster Days in July 2019 and that the Booster Club is entitled to full use and occupancy of the concession stand during said festival, unless otherwise agreed to in writing by the LESSEE and the Booster Club and subject to approval of the City. Use of the concession stand during the Booster Days Festival after July 2019 shall be subject to agreement by the Hudson Booster Club and the LESSEE, subject to the approval of the City of Hudson. Any agreement for use of the concession stand during post 2019 Booster Days Festivals shall be made a part of this lease agreement as an Exhibit prior to signing any continuation of the lease.

### **3. MAINTENANCE AND OPERATION**

LESSEE agrees to be responsible for all maintenance and repairs to the subject premises and agrees to assume responsibility for all damage caused by neglect to plumbing, gas, water, steam sewage or other pipes, electrical wiring, any other electrical installations to other portions of the building or grounds or damage to any part of the physical structure of the property. LESSEE is not responsible for repairing damage caused by vandalism or criminal acts. Repairs or improvements to the building and installation of new equipment are subject to prior approval by the City. LESSEE may request reimbursement from the City for repairs or improvements that become part of the building, but such reimbursement is at the sole discretion of the City. The LESSEE is responsible for all costs associated with LESSEE improvements unless CITY has approved reimbursement as provided herein.

LESSEE and the City staff have inspected the Bathhouse concession stand and the LESSEE accepts the condition of the Bathhouse as is, except for the City improvements noted above. Any additional improvements are at the cost of the LESSEE and are subject to prior City approval.

The LESSEE shall obtain from duly authorized officials all permits required to operate a concession stand and sell food and beverages and shall operate only in compliance with all local, state and federal laws and all ordinances and other governmental regulations.



LESSEE agrees to keep on hand, at all times, a sufficient supply of all merchandise to adequately serve the public.

LESSEE agrees that it will maintain all premises and the food cart in a manner consistent with, or demanded by, all health departments and food examiners, and also that the premises and food cart will at all times be kept open and available for the proper inspection by duly authorized representatives of the City of Hudson or any other agency having jurisdiction thereto.

LESSEE agrees to employ competent persons to be on the leased premises, and that there shall be at least one adult person age 18 or older present and in charge of said premises at all times when the concession stand is open or the cart is being used. Any employees working in the concession stand or operating the cart shall be subject to criminal record checks done by the City with the cost to be paid by the LESSEE. Such cost is currently \$5.00 per employee.

LESSEE shall not allow rubbish to accumulate in any form on or around the leased premises. LESSEE must provide adequate waste receptacles in the building and shall also be responsible for dumping of the same. LESSOR shall be responsible for removal of such trash.

LESSEE shall be responsible for nightly cleaning the area within an approximately 75-foot radius from the center of the Bathhouse building. LESSEE shall be responsible for locking the bathrooms and the concession stand at nightly closing time.

LESSEE shall be responsible for installation and all repairs of its own equipment and the LESSOR shall be responsible for all repairs of its own equipment. Before LESSEE occupies the concession stand, LESSOR and LESSEE shall inspect the building. LESSOR shall prepare a report of the condition of the building and an inventory of all equipment currently in the concession stand and the condition of such equipment.

LESSEE agrees to remove all LESSEE owned equipment by the end of the season and turn in key to the City of Hudson, unless otherwise agreed by the parties.

#### **4. DAMAGE OR DESTRUCTION OF PREMISES**

If the leased premises are destroyed by fire, flood, casualty, war or any other natural disasters, then this Lease Agreement at the option of either party shall terminate. But, in case of any partial damage by fire, flood, casualty, war or any other natural disaster, the City of Hudson may restore the premises to the previous condition and a just portion of the rent for the period that the LESSEE was not allowed the use of the premises, shall be refunded or not demanded by the City of Hudson.

#### **5. INDEMNIFICATION**

The LESSEE shall indemnify and hold harmless the City from all suits, claims, damages, and actions of any kind or nature arising directly or indirectly out of the actions of the LESSEE, its agents, servants, employees, contractors, and suppliers, out of its operations under this Agreement. This includes, but is not limited to, claims for personal injury, property damage, all legal, accounting, consulting, engineering expenses, to whomever owed and by whomever and whenever brought or maintained which may in any manner result from or arise in the course of, out of, as a result of, or in connection with the use of the Hudson Lake Front Park or other facilities by the LESSEE.

In the event of any accident or disaster resulting from the concession stand operation in any form or manner, the LESSEE shall assume all responsibility for such accident or disaster and the cost of any legal counsel necessitated by this agreement including any legal actions arising therefrom, shall be the responsibility of the LESSEE and shall be paid for by the LESSEE.

In every case where a judgment is recovered against the City of Hudson or its representatives referred to above, if notice and opportunity to defend has been given to LESSEE of the pendency of the suit within ten (10) days after the City has been served with the same, the judgment shall be conclusive upon the LESSEE not only as to the amount of damages, but also as to its liability to the City for payment of such judgment.

The City shall not be liable to the LESSEE, its agents, employees, servants, customers, visitors, guests or to any person who may be damaged or injured including, through or out of LESSEE'S right to use and improve the premises as herein provided.

## **6. INSURANCE**

The LESSEE shall maintain in force at all times during the terms hereof, a policy of public liability insurance insuring itself and the City of Hudson against injury to property, person or loss of life arising out of the use and occupancy of the premises within the limits of at least \$1,000,000 per occurrence and the LESSEE shall furnish to the City, as may be requested from time to time, a certificate of said insurance. The City of Hudson shall be named as an additional insured on the policy on a primary and non-contributory basis.

## **7. COVENANTS OF LESSEE**

The LESSEE, his agents, and/or employees shall at all times comply with all rules and regulations adopted by the City of Hudson. LESSEE agrees that it shall, at its own expense, cause all damage or injury to the property of the City of Hudson to be repaired if the LESSEE, his agents or employees cause such damaged.

## **8. NO PARTNERSHIP**

This Lease Agreement shall not be construed, interpreted or applied to create; a joint

venture, partnership or agency relationship between the City and Concessionaire.

## **9. INDEPENDENT CONTRACTOR**

The status of the LESSEE is that of independent contractor. The LESSEE shall not:

- A. Create any lien or security interest on any property owned by the City.
- B. Make any agreement or bill any work, product or services to the City.
- C. Represent LESSEE as a representative, agent or employee of the City.

## **10. WORKERS COMPENSATION INSURANCE.**

If required by Wisconsin law, the LESSEE shall provide Workers Compensation insurance for its employees or members exercising employee functions under the terms of this agreement and if wages are provided such individuals. LESSEE shall comply with all federal and state rules regarding employees, including but not limited to, paying and withholding social security and withholding of income taxes.

## **11. NONDISCRIMINATION.**

The LESSEE shall not discriminate against any employee, applicant for employment, or patron because of age, race, religion, color, disability, sex, national origin, or on any other basis prohibited by state or federal law.

## **12. PERSONAL PROPERTY**

The LESSEE shall furnish all personal property necessary for the operation of the concession-stand. The LESSEE may remove this property at any time during the lease, and upon termination of the lease, all personal property of the LESSEE shall be removed within a reasonable time as required by the City. The LESSEE shall not at any time remove any fixture or property of the City. Any personal property or other fixture installed by the LESSEE on the premises which the City determines cannot be removed without damage to the premises shall not be removed and shall become the property of the City at no cost to the City. The LESSEE shall notify the City ten (10) days prior to any such planned removal. All sink, window fixtures, receptacles, lights or other attached fixtures installed by the City shall remain on the premises.

The LESSEE shall be allowed a maximum of six (6) signs. The following signs will be allowed: 1) 2-menu sign attached to the Bath house structure 2) 2 – name/identity signs attached to Bath house structure and 3) 2 – portable signs not greater in area the 7.5 square feet be utilized only when the concession stand is open for business. The location of all signs and method of attachment to the Bath house structure is to be determined and approved by the City of Hudson Park Director. All signage during Special Events will be

determined on a case by case basis for approval by the Park Director.

### **13. ASSIGNMENT OR SUBLETTING**

LESSEE shall not, without written consent of the City of Hudson, sublet the premises of any part thereof, nor assign, hypothecate or mortgage the agreement.

### **14. CITY'S RIGHT OF ENTRY**

Those persons representing the City of Hudson or their agent or independent contractor reserve their right, exercisable at any reasonable time during the term hereof, or extension thereof, to enter the premises for the purpose of making repairs which are the City's responsibility or for inspecting the premises. Except in cases of emergency, the City shall make its best efforts to provide notice to LESSEE before entering the premises so that the LESSEE or LESSEE'S designee can be present.

### **15. FIXTURES**

Any fixtures installed by LESSEE become the property of LESSOR at the end of the lease term, unless otherwise agreed to in writing by the parties.

### **16. REMEDIES OF CITY.**

In the event during the term of this Agreement:

A. LESSEE has failed to pay a rental installment or other fee required under this Lease, with such breach having continued after five (5) day written notice; or,

B. LESSEE has failed to comply with any other provision of this agreement and shall not have cured such failure within five (5) days after City, by written notice, has informed LESSEE of such non-compliance; or,

C. LESSEE ceases to conduct its normal business operations in the concession area or has vacated or abandoned the premises; or,

D. LESSEE does or permits to be done anything, which creates a lien upon the premises of the City.

E. Violates any provision of the Hudson Municipal Code or Chapter 125 of Wisconsin Statutes.

F. Failure to provide monthly sales reports shall be considered a breach, with the agreement being subject to cancellation.

Upon any of the above breaches, the City, upon five (5) days written notice to LESSEE,

may elect to cancel and terminate this Agreement. The LESSEE shall forfeit LESSEE's security deposit and the City may re-enter into possession and may operate the concession stand itself or enter a new Agreement with another party for the remainder of the term.

No right or remedy herein conferred upon or reserved to the City is intended to be exclusive of any other right or remedy given herein or now or hereafter existing at law or in equity or by statute.

Breach of this Agreement by either of the parties is cause for termination.

This agreement shall be effective \_\_\_\_\_, 2019 through October 1, 2019. The agreement may be amended, at any time, by mutual written agreement signed by both parties.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
By:  
\_\_\_\_\_  
Please Print Name  
\_\_\_\_\_  
Address  
\_\_\_\_\_  
City, State, Zip  
\_\_\_\_\_  
Telephone Number (including area code)  
\_\_\_\_\_

Alternate Telephone Number (including area code)

STATE OF WISCONSIN )  
) ss.  
COUNTY OF ST. CROIX )

Personally came before me this \_\_\_\_\_ day of \_\_\_\_\_, 2019,  
\_\_\_\_\_, to me know to be the person who executed the  
foregoing instrument.

\_\_\_\_\_  
Notary Public.  
My Commission is permanent/expires: \_\_\_\_\_





Michael Mroz  
Public Works & Parks Director  
505 Third Street  
Hudson, Wisconsin 54016  
ph: 715-716-5746 5 fx: (715)386-3385

**TO:** Finance/Common Council

**FROM:** Michael Mroz; Public Works Director

**DATE:** May 9, 2019

**SUBJECT:** Authorization to proceed with the purchase of the 2010 Ford F150 pickup truck in the amount of \$14,623.88

---

**BACKGROUND:**

The Public Works 2019 capital request includes funding in the amount of \$15,000 for the purchase of a used pickup truck for seasonal use. This will replace the 1999 Ford F150 pickup truck.

Kevin Soltis, Public Works Supervisor, found a 2010 Ford F150 that meets the needs of the department for a cost of \$14,623.88.

**FUNDING SOURCE:** 2019 Capital Improvement fund – Balance \$15,000

**STAFF RECOMMENDATION:** To recommend the purchase of the 2010 Ford F150 in the amount of \$14,623.88 from Freeway Motors of Rogers.

**CITY OF HUDSON  
COUNCIL/COMMITTEE ISSUES**

Item #

**Submitted to:** Common Council

**Date:** 05/14/2019

**Submitted by:** Chief Geoff Willems

**Regarding:** Officer Robert Moody being moved to the 5 year officer pay scale

**ISSUE:** Officer Robert Moody has completed his one year probationary period. The new patrol contract allows for officers to be moved up on the pay scale in accordance with their experience and contributions they make for the department and the community. Officer Moody has now 9 years of full time law enforcement experience in this community, 13 years as a licensed paramedic, provides first aid training and recertification for HPD, certified pilot and drone pilot, taser instructor, FTO, Crisis negotiator, Maintains the departments AED's (battery replacement, pad replacement, replacement of old with new AED units), Tracs administrator for HPD, etc. Robert Moody is clearly operating as a 5 plus year officer, has the experience of a 5 plus year officer, and is and has been a giant asset to the "Hudson Police Department. I am asking for authorization to move Officer Moody to the 5 year Officer pay scale effective MAY 25, 2019, the beginning of a new pay period. The budget impact of this request would be about \$9,000 of which there are savings in the personnel part of the budget to allow for it.

- **Legal aspects:**
- **Budget Impact:** \$9,000
- **Past History:**
- **Other Pertinent Data:** List of attributes and duties attached as well as contract language

**STAFF RECOMMENDATION:** Approve the move to the 5 year patrol officer pay scale

**COMMITTEE RECOMMENDATION:**

All officers whose shift starts from 11:00 a.m. to 3:59 p.m. shall receive a ten cent (\$.10) per hour shift premium. All officers whose shift starts from 4:00 p.m. to 7:59 p.m. shall receive a fifteen cent (\$.15) per hour shift premium. All officers whose shift starts at or after 8:00 p.m. on any given day shall receive a twenty cent (\$.20) per hour shift premium.

The School Liaison Officer shall receive one dollar (\$1.00) per hour above the top patrol pay.

Any officer who is Field Training Officer certified and currently training a new officer shall receive an additional one dollar (\$1.00) per hour for those hours.

{ For newly hired employees with three (3) or more years of prior law enforcement experience, on successful completion of probation, the City reserves the right to place such employees on the grid based on their experience and knowledge.

{ The City has the right to place employees new to the bargaining unit on the grid based on their experience and knowledge.

\\wprilacy\PMDOcs\48008,0000\2019-2020 police patrol\_K\_20190129.wpd

## List of Moody's Attributes:

- 9 years of full time law enforcement experience as of May 4, 2019
- 13 years Nationally Registered Paramedic w/ WI Licensure via St. Croix EMS
- 11 years of Aikido experience - Black Belt / Instructor
- FAA Certified Private Pilot and Remote Pilot (Drones)
- PADI Certified Public Safety Scuba Diver
- Child First Certified Forensic Child Interviewer
- Certified Taser Instructor
- Certified Field Training Officer
- FBI-Trained Crisis Negotiator
- Advanced Roadside Impaired Driving Enforcement (ARIDE) Certified
- ALERRT Trained
- Certified in Preliminary Breath Test Machine Calibrator
- Reid Interview/Interrogation Trained
- Experience both at HPD, and prior to HPD, conducting full felony-level investigations, including creation of subpoenas, search warrants, and actively working with prosecutors.
- Death Investigation trained
- Financial Crime / Identity Theft Investigation trained
- Digital Evidence Investigation trained
- Basic Narcotics Investigation trained
- Master level Humintell Micro-Expression Recognition trained

## List of Moody's Extra Duties at HPD:

- TraCS Program Administration and troubleshooting
- General IT troubleshooting
- EMS Bag maintenance / installation
- AED maintenance, inventory/supply
- EMS training for staff (Narcan Training/inventory/issue, and Self-Aid/Buddy-Aid)
- Paramedic level assistance on serious medical calls while working as a Police Officer (Dual Role)
- Taser Training
- Development of the HPD Drone Program and Pilot Certification
- Evidence Program Training / Administration
- Field Training New Hires
- Aikido Training (Informal)
- Ride-Alongs for Explorers
- Preliminary Breath Test Calibration / Accuracy Testing
- Developed SFST / OMVWI Case Law and Court Prep Guide



SUBMITTED TO: Finance/Common Council

DATE: May 20, 2019

SUBMITTED BY: Karen Duchow, Deputy Clerk

REGARDING: Application for Temporary Beer/Wine

---

**ISSUE:**

Applications are on file at the City Clerk's office and are available for inspection upon request. An application has been received from the Hudson Boosters Days Event to be held on July 4, 2019 to July 7, 2019, at Lakefront Park. The Beer Garden hours are on July 4<sup>th</sup> from 4 pm to 1 am, July 5<sup>th</sup> from 12 pm to 1 am, July 6<sup>th</sup> from 12 pm to 1 am and July 7<sup>th</sup> from 12 pm to 6 pm.

**STAFF RECOMMENDATION:** Approve the issuance of a Temporary Beer/Wine license for the Hudson Booster Days Event.



SUBMITTED TO: Finance/Common Council

DATE: May 20, 2019

SUBMITTED BY: Karen Duchow, Deputy Clerk

REGARDING: Application(s) for Amusement Device

---

**ISSUE:**

The Clerk's office received applications for two Amusement Device Owner's Licenses for the period July 1, 2019 to June 30, 2020. The applications are on file in the Clerk's office and the Clerk is in receipt of the Wisconsin Seller's Permit.

**STAFF RECOMMENDATION:**

Approve the Amusement Device Owner's License to Scott Furlong of Leisure Entertainment, LLC and Michael Aspergren of Aspen Video and Vending contingent on payment of any outstanding debt owed to the City and completion of the background check.

The games list and locations for Scott Furlong of Leisure Entertainment are as follows:

- |                           |                |
|---------------------------|----------------|
| 1. Arachnid Galaxy 3 dart | Jonesy's Local |
| 2. Arachnid Galaxy 3 dart | Jonesy's Local |
| 3. Arachnid Galaxy 3 dart | Jonesy's Local |
| 4. Big Buck Hunter HD     | Jonesy's Local |
| 5. Super Chexx            | Jonesy's Local |
| 6. Plush Smart Crane      | Jonesy's Local |
| 7. Golden Tee Golf        | Jonesy's Local |
| 8. Touch Tunes Jukebox    | Jonesy's Local |
| 9. Star Wars Pinball      | Smilin' Moose  |
| 10. Golden Tee Golf       | Smilin' Moose  |
| 11. Find a Key            | Smilin' Moose  |
| 12. Big Buck Hunter HD    | Smilin' Moose  |
| 13. Key Master            | Smilin' Moose  |
| 14. Touch Tunes Jukebox   | Smilin' Moose  |

The games and locations for Michael Aspergren of Aspen Video Vending are as follows:

- |                       |            |
|-----------------------|------------|
| 1. Five pinball games | Hudson Tap |
| 2. Injustice          | Hudson Tap |
| 3. Ms Pacman          | Hudson Tap |
| 4. Big Buck Hunter    | Hudson Tap |
| 5. TMNT               | Hudson Tap |
| 6. Battle Royal       | Hudson Tap |
| 7. Road Blasters      | Hudson Tap |
| 8. Simpsons           | Hudson Tap |
| 9. Donkey Kong        | Hudson Tap |
| 10. Two pool tables   | Hudson Tap |
| 11. Two dart games    | Hudson Tap |

12. Foosball	Hudson Tap
13. Halo	Hudson Tap
14. Jurassic Park	Hudson Tap
15. Pinball	Hop and Barrel
16. Jukebox	Hop and Barrel
17. Beer Ball	Hop and Barrel
18. Multicode	Hop and Barrel
19. Hockey	Hop and Barrel
20. Crane	Hop and Barrel
21. Jukebox	Hop and Barrel





Michael Mroz  
Public Works & Parks Director  
505 Third Street  
Hudson, Wisconsin 54016  
ph: 715-716-5746 5 fx: (715)386-3385

**TO:** Common Council

**FROM:** Michael Mroz; Parks & Public Works Director

**DATE:** May 8, 2019

**SUBJECT:** Approve the changes to the 2019 Boat Launch fees

---

**BACKGROUND:** A pay station at the boat launch will be implemented as part of the overall City-wide parking plan.

The departments plan is to have an attendant staffed, as needed, throughout the transition, in efforts to get the system operational and acquaint the boaters with the new system.

There will be two Boat Launch fees implemented as follows:

- Wisconsin resident \$ 8.00
- Non-resident \$12.00

Persons launching their watercraft will be required to enter the license plate number which will identify the fee and allow them the use of the boat launch. Parking enforcement officers will use the license plate reader system to assure payment has been received.

Season Passes will be as follows:

- Wisconsin residents \$ 80.00
- Non-resident \$120.00

The Season passes will continue to be purchased at City Hall with a sticker being issued. The pass does not guarantee that parking will be available. The city ordinance for parking of trailers on public streets will remain in effect. The Parking attendants will have access to the season pass file for confirmation of the pass.

New signage will be installed at the launch noting "Boat Trailer Parking Only"  
The lot will be open to the public seasonally November through March.

**FUNDING SOURCE:** Parking Utility fund.

**RECOMMENDED ACTION:** MOTION by Deziel, second by Brokaw to approve the 2019 Boat Launch daily fees and seasonal pass fees for 2019 as presented. MOTION CARRIED.